

# Discovery Center Museum Application for Employment



In addition to your completed Application for Employment, please submit your resume and three professional references.

## Applicant Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Primary Phone \_\_\_\_\_

Are you 18 years of age or older?

Are you legally eligible to work in the United States?

Have you ever filed an application with Discovery Center before?

If yes, please list dates below:

What position are you applying for?

When are you available to start work?

What type of work are you looking for?

Are you able to work on weekends?

Generally, what is your current availability?

Monday \_\_\_\_\_

Friday \_\_\_\_\_

Tuesday \_\_\_\_\_

Saturday \_\_\_\_\_

Wednesday \_\_\_\_\_

Sunday \_\_\_\_\_

Thursday \_\_\_\_\_

Have you worked for Discovery Center Museum before?

Yes

No

## Education and Skills

\_\_\_\_\_  
High School Name and Location

Did you graduate? Yes No  
If no, years completed:

\_\_\_\_\_  
College Name, Location, and Major

Did you graduate? Yes No  
If no, years completed:

\_\_\_\_\_  
Grad/Tech School or Other, Location, and Major

Did you graduate? Yes No  
If no, years completed:

## Previous Employment

Please give an accurate, and complete full-time and part-time employment record including any military service, starting with the most recent employer.

**Employer Name** \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ May we contact? \_\_\_\_\_

Position Held \_\_\_\_\_ Ending Salary \_\_\_\_\_

Describe Duties:

Reason for leaving: \_\_\_\_\_

**Employer Name** \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ May we contact? \_\_\_\_\_

Position Held \_\_\_\_\_ Ending Salary \_\_\_\_\_

Describe Duties:

Reason for leaving: \_\_\_\_\_

**Employer Name** \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone \_\_\_\_\_ May we contact? \_\_\_\_\_

Position Held \_\_\_\_\_ Ending Salary \_\_\_\_\_

Describe Duties:

Reason for leaving: \_\_\_\_\_

*I hereby certify that all statements in this application are true, correct and complete to the best of my knowledge and understand that, if hired, falsification and/or omission of any information shall be grounds for termination of employment. I further understand that, if hired, my employment will be "at will" (which means that it may be terminated by either the Discovery Center or me at any time and for any reason).*

*I acknowledge that any offer of employment that I may receive is conditioned upon a background check (including, but not limited to, a criminal background check) to assist the Discovery Center in determining my suitability for employment.*

\_\_\_\_\_  
Signature or e-Signature

\_\_\_\_\_  
Date